



West Valley Christian School

16260 W Van Buren St. Goodyear, AZ 85338 PH: 623.234.2100 FAX: 623.234.2199

Certified Application

Your interest in **West Valley Christian School** is greatly appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which you may qualify, we will notify and ask you to send your placement file to our office. We will also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian school is its faculty. We are seeking applicants who are professionally qualified, who really love Jesus, children and teenagers, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS

Title Last Name First Name Middle Initial Maiden Name

Application date: _____ Date available: _____

Physical address _____

Length of time at this address? _____

Mailing address (if different than above) _____

Phone: Home (_____) _____ Cell (_____) _____

Best time to call you? _____ E-Mail Address: _____

Male Female Birthday (Month/Day only) _____ Marital Status: _____

If married, name of spouse: _____

Number of dependents: _____

Names and ages of children:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

B. POSITION DESIRED

K-5th Elementary Grade Level _____

Middle School 6th – 8th Subject(s) _____
 Full time Part time

Specials/Electives Subject(s) _____ Full time Part time

How did you learn about the position for which you are applying? _____

Can you submit verification of your legal right to work in the US? Yes ____ No ____

Please list activities or sports for which you would be capable and willing to direct, sponsor, or coach. (Indicate grade or ability levels).

What would you like to be doing five years from now?

C. CHRISTIAN BACKGROUND

*** On separate paper, briefly give your Christian testimony.**

Please carefully read our Statement of Faith and indicate your degree of support.

STATEMENT OF FAITH

We believe the Bible to be the inspired, only infallible, authoritative, inerrant Word of God (II Tim. 3:16, II Pet. 1:20).

We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit (I John 5:7, Matt. 28:19).

We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory (Philippians 2:6-11; Luke 1:36-38; 1 Peter 3:18; Hebrews 2:9; Acts 2:23-24; Hebrews 8:1; Matthew 26:64; Hebrews 10:37; Luke 21:27).

We believe that for salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential (Romans 5:12-19; I John 3:5-8; Titus 3:5).

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (John 16:8-10; I Cor. 3:16, 6:19; Romans 8:4-8).

We believe in the resurrection of both the saved and the lost: the saved unto the resurrection of life, and the lost unto the resurrection of damnation (John 5:28-29; Matt. 25:46; I Thessalonians 4:17; Rev. 20:11-15, 21:8, 22:11).

We believe in the spiritual unity of believers in our Lord Jesus Christ (I Cor. 12:12-27).

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27). We believe that rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one

woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that the institution of marriage is established in scripture as an ordinance that points the world to the relationship God desires for His church (Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2-9, Isaiah 54:5).

We believe that in order to preserve the function and integrity of West Valley Christian School as an extension of the Body of Christ, and to provide a biblical role model to the community, it is imperative that all persons employed by West Valley Christian School in any capacity agree to and abide by all points put forward within this statement of faith (Matthew 5:16, Philippians 2:14-16, 1 Thessalonians 5:22).

- I fully support the Statement as written without mental reservations.
- I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes ___ No ___

Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

What other Christian service have you participated in since becoming a Christian?

To what extent do you believe you should become involved in Sunday and other weekday ministries of the sponsoring church or the church of which you are a member?

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

D. PERSONAL PHILOSOPHY

*** On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.**

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

E. PROFESSIONAL QUALIFICATIONS

*** Please attach photocopies of all your postsecondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.**

What degree or degrees do you hold?

| | | |
|--------|---------------|---------------------|
| Degree | Date Received | Issuing Institution |
|--------|---------------|---------------------|

Your Major(s) _____

Your Minor(s) _____

Cumulative grade point average Bachelor's _____ Graduate work _____

Total semester units **after** date of Bachelor's degree _____

Sequentially list your teaching experience with most recent first.

| | | |
|---------------|--------------------|-------|
| School's Name | Grades or Subjects | Dates |
|---------------|--------------------|-------|

Textbook series preferences? _____

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally. _____

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years.

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Remains valid for _____ years.

| Endorsement(s) | List semester hours in endorsement area(s) |
|----------------|--|
| _____ | _____ |
| _____ | _____ |

If you do not hold a certificate, what requirements do you lack?

*** Please attach photocopies of any certificates held.**

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

If not, would you be willing to take such a course by correspondence or otherwise? _____

*** Attach a typed copy of your personal Christian philosophy of education and how you would implement it in the classroom.**

Have you had other courses giving specific training for Christian schools? Give details.

List any conferences or seminars that you have led or participated in recently.

Describe how teacher evaluation has been helpful to you.

F. EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may follow the same format on the reverse.

1. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____

Reason for leaving _____

2. Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving _____

3. Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? _____

Have you served in the military? Yes ____ No ____ If yes, what type of training or education did you receive? _____

Are you holding or have you already signed a contract for next year with any other educational institution? Yes ____ No ____

G. PERSONAL REFERENCES

Do not list family members or relatives for references. You will also need to sign the **Reference Release Form** that is attached and return it with this application.

Give three references who are qualified to speak of your spiritual experience and Christian service. **List your current pastor first.**

| | Name/Complete Address | Phone | Position |
|----|-----------------------|-------|----------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |

Give three references who are qualified to speak of your professional training and experience.
List your current or most recent principal or supervisor first.

| Name/Complete Address | Phone | Position |
|-----------------------|-------|----------|
| 1. _____ _____ | | |
| 2. _____ _____ | | |
| 3. _____ _____ | | |



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H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **West Valley Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **West Valley Christian School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date