



WEST VALLEY CHRISTIAN SCHOOL

Kindergarten through 8th Grade

Student/Family Handbook

16260 W. Van Buren Street

Goodyear, AZ 85338

(623) 234-2100

www.wvchristianschool.org

West Valley Christian School, in partnership with the family, equips students to discover and develop their talents and spiritual gifts in order to live a life of service, impacting the world for Christ.



West Valley Christian School *School Board*

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FOUNDATIONS

VISION

West Valley Christian School develops students with Christian character through the building of supportive relationships, dedication to academic excellence, and commitment to Christ-centered education.

MISSION STATEMENT

West Valley Christian School, in partnership with the family, equips students to discover and develop their talents and spiritual gifts in order to live a life of service, impacting the world for Christ.

PHILOSOPHY

West Valley Christian School is a covenant school. The School Board, Administration, and faculty of West Valley Christian School believe the school must be in cooperation with the home for the purpose of serving families who have a desire to see their students educated in a Christian oriented atmosphere. WVCS's view of life is based upon the Bible as God's only infallible, written revelation to man. Education is directed toward an understanding of God, man, and the universe and their interrelated natures. Students are taught to live a disciplined life under the lordship of Jesus Christ. Discipline based on God's Word is administered firmly in Christian love. Non-Christian viewpoints are presented to enable students to evaluate all knowledge critically and develop their ability to discern right from wrong. Students are challenged to develop their talents for the honor of God and the service of others in all areas of life.

HISTORY OF WVCS

The school sprouted in 2002-2003 under the name Palm Academy. In 2003-2004, the school was renamed Christ Community Christian Academy. During the 2006 school year, Phoenix Christian Unified School district took the school under their wing with the goal of building the small school to sustainable levels. From the spring of 2007 through the 2011 school year, Phoenix Christian West Valley gained strength, momentum, and experience as one of the few Christian schools in the West Valley. While under the governance of Phoenix Christian Unified School District, the school was able to stabilize and develop. During the summer of 2011, the school underwent another name change and became what it is now known as—West Valley Christian School and the West Valley Warriors! In 2014 the Lord provided the school with an opportunity to own its own campus and further establish Christian education in the West Valley. That fall, WVCS opened its own doors on the campus at 16260 W Van Buren St, Goodyear, Arizona.

STATEMENT OF FAITH

We believe the Bible to be the inspired, only infallible, authoritative, inerrant Word of God (II Tim. 3:16, II Pet. 1:20).

We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit (I John 5:7, Matt. 28:19).

We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory (Philippians 2:6-11; Luke 1:36-38; 1 Peter 3:18; Hebrews 2:9; Acts 2:23-24; Hebrews 8:1; Matthew 26:64; Hebrews 10:37; Luke 21:27).

We believe that for salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential (Romans 5:12-19; I John 3:5-8; Titus 3:5).

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (John 16:8-10; I Cor. 3:16, 6:19; Romans 8:4-8).

We believe in the resurrection of both the saved and the lost: the saved unto the resurrection of life, and the lost unto the resurrection of damnation (John 5:28-29; Matt. 25:46; I Thessalonians 4:17; Rev. 20:11-15, 21:8, 22:11).

We believe in the spiritual unity of believers in our Lord Jesus Christ (I Cor. 12:12-27).

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27). We believe that rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that the institution of marriage is established in scripture as an ordinance that points the world to the relationship God desires for His church (Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2-9, Isaiah 54:5).

We believe that in order to preserve the function and integrity of West Valley Christian School as an extension of the Body of Christ, and to provide a biblical role model to the community, it is imperative that all persons employed by West Valley Christian School in any capacity agree to and abide by all points put forward within this statement of faith (Matthew 5:16, Philippians 2:14-16, 1 Thessalonians 5:22).

ACCREDITATION/MEMBERSHIP

West Valley Christian School has been fully accredited (PreK-8th) by the ACSI (Accreditation of Christian Schools International) Regional Accreditation Commission since 2013. In the quest for a quality school, accreditation is an indicator to parents that the organization values the education of children enough to pursue excellence in every facet of its operation. ACSI accreditation, specifically, requires schools to perform a self-study evaluating each aspect of its program against national and international standards which represent best practice in the field. The school must document how they are cultivating student growth, both academically and spiritually, while maintaining the highest standards of school operation and faculty excellence. To this end, accreditation requires the school leadership and faculty to examine the impact of the school's biblical vision and mission upon its programs and stated student outcomes as well as verifying its compliance with accepted educational practices and management. Our educational practices, policies and procedures will reflect our accreditation and pursuit of excellence.

EXPECTED STUDENT OUTCOMES

Expected Student Outcomes (ESOs) guide us toward our mission. They consist of three domains, although each is designed to focus on learning and development in specific areas, they do not exist individually. Each student develops and grows across all domains and at different rates. WVCS's curriculum plan, in addition to academic goals, includes spiritual formation goals and integration of God's Word. Through the instructional program and the Christian faculty that deliver it, it is intended that the students develop a Christian view of God, humanity, and the world.

It is expected that 8th grade graduates of West Valley Christian School are/will...

Academic Thinking (AT) - Measured with Benchmark Testing and STEAM Fair projects throughout grade levels.

AT1. Be Prepared in all academic disciplines, demonstrating grade-level proficiency in reading, writing, and mathematics. (Luke 12:48)

AT2. Describe how the Bible applies to people, events, and movements in history (including church history) and the cultures of other peoples and places. (Job 12:23)

AT3. Demonstrate an appreciation for and understanding of the natural environment, art, and music by practicing responsible stewardship of God's creation. (Psalm 12:1-7; Genesis 1:28-29)

AT4. Understand and clearly articulate the complimentary relationship between science and the Bible. (Col. 1:16)

AT5. Responsibly use resources including technology to find, analyze, and evaluate information. (Matthew 25: 14-30)

AT6. Attain the skills to question, solve problems, and make wise decisions. (2 Timothy 3:16-17)

The following expected student outcomes in the Biblical Worldview and Spiritual Formation domains are outcomes which WVCS desires all students to commit to and experience for their lives. However, not all the outcomes in these domains are measurable. WVCS cannot ensure each of these outcomes occur, we can only pray and have faith that they will (Proverbs 22:6).

Biblical Worldview (BW) - recognizing the Bible as the infallible Word of God and allowing it to be the foundation for all decisions and life choices. Evidence of progress towards these outcomes is found in Bible curriculum, lessons taught, and service projects.

BW1. Recognize Truth is Jesus Christ, the basis for beliefs and values. (John 14:6)

BW1a. Recognize that the Bible is true (infallible Word of God).

BW1b. Proficiently read and understand the Bible independently.

BW2. Formulate and defend their Christian worldview while having a basic understanding of opposing worldviews. (1 Peter 3:15)

BW2a. Demonstrate to peers that the Bible is true.

BW2b. Defend accuracy of the Bible accounts of the birth, Deity, death, and resurrection to peers.

BW2c. Provide reasonable responses to popular objections to their faith (e.g. Evolution vs. Creation, authority of science vs. authority of Scripture)

BW2d. Identify and refute the lies of secular narrative.

BW3. Recognize the importance of lifelong learning—seeking and communicating God’s truths. (Prov.9:9)

BW4. Identify the worth of every human being as created in the image of God. (Gen. 1:27)

BW5. Identify the principles of healthy, biblical family living with the intent to employ these principles. (Gen. 2:24; Eph. 5: 21-33)

BW6. Apply stewardship concepts to their life situation (i.e. finances, time, gifts, talents). (1 Peter 4:10)

Spiritual Formation (SF)--the process of the Holy Spirit transforming believers to be more like Christ. Informal assessment periodically with journal entries after chapels or service projects as well as student answers to benchmark questions.

SF1. Commit to a personal relationship with Jesus Christ (John 3:16).

SF2. Identify how to carry out the Great Commission locally and around the world in a culturally sensitive manner (Matthew 28).

SF2a. Demonstrate how to lead someone to Christ.

SF2b. Contribute to the spiritual development of peers.

SF3. Know, understand, and apply God’s Word in daily life (1 Tim. 3:16-17).

SF3a. Demonstrate a worldview shaped by God's Word.

SF3b. Understand that God's Word is relevant to the concerns of everyday life and is a trustworthy source to determine responses to all life situations.

SF4. Pursue a life of faith, goodness, knowledge, self-control, perseverance, godliness, brotherly kindness, and love (Galatians 5:22-23).

SF5. Understand how to treat their bodies as the temple of the Holy Spirit (1 Cor. 6:19-20).

SF6. Recognize the value of being involved in a church community, serving God and others (Hebrews 10:25, 1 Peter 4:10).

DISCRIMINATION POLICY

West Valley Christian School does not discriminate based on race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

DISCLAIMER OF LIABILITY

Neither the teachers, staff, employees, nor the governing Board of West Valley Christian School will be liable or responsible for personal injury that occurs as the result of any student attending the school. Parents or guardians are responsible for obtaining proper insurance to cover adequately any personal loss or injury to a student. Additionally, neither the teachers, staff, employees, nor the governing Board of West Valley Christian School shall be liable for loss of any personal property owned by any student, parent, or guardian as a result of the student attending the school. The student, parent, or guardian shall purchase and maintain in force, sufficient insurance to guard against loss of personal property.

CHILD ABUSE/NEGLECT

In accordance with state law and school policy, school staff is obligated under penalty of fine and jail term to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect. The school will not contact parents in advance of making a report to authorities. The clear intent of the law is to mandate that a report of reasonable suspicion of abuse be made. School staff will make such reports in the best interest of the affected child and do not, once reasonable suspicion is established, have any legal alternative except to make the report to the proper authorities for their investigation and review.

ADMISSIONS PROCEDURES

Admission Policy

Admission to West Valley Christian School is obtained both by a written application and a personal interview with the school principal. Report cards, school records, a pastor's/ministry leader's reference, and prior standardized test scores are used to determine eligibility for admission. Students complete placement testing/screening to confirm appropriate entry into a grade level. As a covenant school, West Valley Christian School is a Bible-believing institution providing an education in a distinct Christian environment. It believes that its biblical role is to work in conjunction with the home to mold students to be Christ-like. On those occasions in which the atmosphere or conduct within a home is counter to or in opposition to the biblical lifestyle the school teaches, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. This includes, but is not necessarily limited to, living in, condoning, or supporting sexual immorality; practicing homosexual lifestyle or alternative gender identity; promoting such practices; or otherwise having the inability to support the moral principles of the school (Leviticus 20:13a, Romans 1:27, Matthew 19:4-6).

Continuous Enrollment

WVCS automatically enrolls students for the following school year. Families wishing to opt out of auto-enroll must notify the school office by a date determined each year by the admissions department. Annual communications will be sent to all families regarding this procedure, indicating the opt out deadline and the registration fee that will be charged to all families auto-enrolled after the opt out date. WVCS administration reserves the right to disqualify students from auto-enrollment for the following reasons: i. academic concerns ii. behavior concerns iii. delinquent tuition accounts

Student Files/Records

WVCS policy is to maintain student records four years after the student completes 8th Grade or from the date of withdrawal.

ACADEMICS

SCHOOL SUPPLIES

Parents are required to purchase school supplies for their child according to a list provided by the teachers. This list is posted on the school website and emailed to parents during the summer.

TEXTBOOKS

Textbooks are provided by the school and distributed at the beginning of the school year by classroom teachers. At the end of the year, books must be returned to the teacher. Books lost, damaged or not returned will be charged to the student's account. Students are responsible for keeping books in good repair and are to refrain from writing in their textbooks or using sticky book covers. If books need to be repaired during the school year, students should see the classroom teacher.

CURRICULUM & COURSE DESCRIPTIONS

Each year, the Curriculum Committee reviews the curriculum & courses offered at West Valley Christian School. Any curriculum changes are determined by the designated committee and approved by the WVCS Board.

GRADING SCALE & ACADEMIC PROGRESS

A grading scale has been designed to help determine and report student progress in their daily studies. Parents and teachers conference when grades reach a level of concern (below a C) to discuss interventions. Students may be retained in a grade after a conference between administrator, teacher, and parents to determine the best course of action for the student's progress.

GRADING SCALE (Grades K-1st)

E =Exceeds
M=Meets
A =Approaching
F = Falls Far Below Standard

GRADING SCALE (Grades 2-8)

A+98-100	A 93-97	A- 90-92
B+87-89	B 83-86	B- 80-82
C+ 77-79	C 73-76	C- 70-72
D+ 67-69	D 63-66	D- 60-62
F 59-0.00		

REPORTING SYSTEM

RenWeb is the school's information management system. Progress Reports are sent via automatic email near the mid-point of the quarter. Quarterly report cards are sent electronically. Parents may also check RenWeb for daily progress (academics and behavior). Grades are entered within approximately one week of their due date. Report cards are issued four times a year at nine-week intervals.

HOMEWORK

Homework assignments are required for the purpose of practice, mastery, or completion of unfinished classroom assignments. Teachers will regulate this according to the grade and needs of the child. Routine homework is typical (spelling lists, memory verses, Accelerated Reader (AR), Moby Max math practice, etc.).

CHAPEL

Elementary and middle school students will participate in separate chapels with topics directed towards their age group once a week. However, periodically WVCS hosts special chapel sessions where all grades come together. Spiritual Emphasis Week is held annually with daily chapel services.

STUDENT RECOGNITION/ AWARDS

WVCS emphasizes perseverance, attendance, and academic rigor. To recognize student achievement the school holds quarterly awards chapels (Principal's List, Honor Roll and Perfect Attendance).

Award Criteria

Principals List (2nd-8th Gr.) - awarded to students who achieved an A in all subject areas and meet the citizenship requirements as per the student's grade level for the given quarter

Honor Roll (2nd-8th Gr.) - awarded to students who achieved no lower than a B in all subject areas for the quarter and meet the citizenship requirements as per the student's grade level for the given quarter.

Perfect Attendance – awarded quarterly for Kindergarten to 2nd Gr. Awarded twice a year for 3rd- 8th Gr. For a student to have perfect attendance they cannot have any absences or exceeded any combination of three tardies and early pickups (coded Present Exception P*).

PARENT-TEACHER CONFERENCES

A parent-teacher conference is held during the first quarter and third quarters. Parents are required to attend the conferences to discuss their student's progress. For 6th to 8th grade the student is required to attend and lead the conference. Following each grading period, the parent of any student who has received a failing grade in any subject may be required to have a conference with the teacher, principal and student.

TESTS AND MEASUREMENTS

WVCS will be using Measures of Academic Progress (MAP) for standardized testing purposes. MAP tests will be scheduled three times throughout the school year. New student's complete placement testing/screening to confirm appropriate entry into a grade level.

TRANSCRIPTS

Transcripts and school records requests are to be submitted to the office. Standardized test scores will accompany transcripts if available. Transcripts and standardized test scores will be released when all financial obligations are met.

EXCEPTIONAL LEARNERS PROGRAM (ELP)

The ELP meets the needs of learners requiring additional support. The school admits children with exceptional learning needs based on current enrollment of students with exceptional needs. Admittance is based on the ability to provide the services the child needs. Students who are admitted to WVCS waive their rights to a Free and Appropriate Public Education (FERPA). Avondale Special Education School District collaborates to identify and evaluate students, they are not required to provide equal services.

FIELD TRIPS

Field trips enhance the instructional program and are part of the required course participation. Students enrolled in West Valley Christian School are not permitted to attend field trips with a sibling in another grade/classroom. Parents are notified in advance and are encouraged to help chaperone. However, due to the nature of most educational field trips, siblings will not be permitted to attend and cannot be chaperones. Field trips may be used as part of the grade. School vehicles are used for field trips. Students may travel with their parents to the event. Students not transported by their parents will ride the bus unless written permission has been provided prior to the trip.

LIBRARY

A maximum of two books may be checked out for one week at a time. If a book is lost or damaged, the student will be required to either replace or pay for the book. Reference books may not be checked out.

MEDIA, & TECHNOLOGY

All technology is used under the supervision of school staff. Students and parents are required to sign a "Responsible Use" statement prior to using technology. 4th-8th Gr. Students also sign the WVCS social media policy.

WVCS website: www.wvchristianschool.org

Social Media: Find West Valley Christian School on Facebook and Instagram

SCHOOL-WIDE BEHAVIOR

GENERAL SCHOOL RULES & EXPECTED BEHAVIOR

WVCS exists to assist parents in their God-given responsibilities. In formulating a philosophy of education and discipline, WVCS aligns itself with the Bible's instructions to parents to provide the utmost consistency for the child between home and the school. The following guidelines and policies provide boundaries for security and freedom while assisting students in their achievement of Expected Student Outcomes. It is WVCS's policy to use logical and appropriate consequences to guide students into making better choices in the future. Behavior concerns are learning opportunities that will be taught from the perspective of grace and love, guiding students toward accountability, repentance and reconciliation with their Savior, peers and teachers. Suspension/withdrawal from school is rare and used as a last resort after grace and reconciliation have been exhausted. Parents will be notified of student behaviors that result in administrative intervention.

SCHOOL-WIDE RULES

Attitudes and behaviors, which contribute to effective education for the community, are valued and nurtured. Please note the following items to ensure stewardship and a positive environment:

1. Students are to speak respectfully to peers and all adults.
2. Students are to respect the property of others.
3. Foul or suggestive language including body language, drawing, or stories, gossip, misuse of God's name or spiritually meaningful terms, suggestive sign language, degrading names, putting others down is not acceptable and will result in disciplinary action. This includes electronic and digital communication (e.g., blog sites, email, Facebook, Twitter, etc.)
4. Students should keep their hands and objects to themselves, use of physical force or verbal intimidation will not be tolerated.
5. Students are not permitted to leaving school property without permission.
6. Students are to walk in the hallways and stairs.

7. School property is to be respected. When school property is damaged the student will be responsible for the cost of repairs or replacement.
8. Gum is not permitted.
9. Cell phones (including phone watches) are not allowed. If a student has a cell phone at school the phone is to be turned off and stored in the student's backpack/locker. If a student fails to follow this expectation the cell phone will be confiscated and turned in to the office to be picked up by the student's parent/guardian.
10. Proper behavior is required when being transported in any school vehicle.
11. The WVCS campus is tobacco, alcohol and drug free.
12. Weapons of any type are not permitted. Magnifying glasses, firecrackers, pocket knives, laser pointers, bottles and squirt or toy guns are not to be brought on campus. Weapon imitations are not permitted (air pistols, paint ball guns). Periodically toy guns or swords may be permitted as part of a teacher directed class activity or project.
13. School contraband includes drug paraphernalia, cigarettes, e-cigarettes, vapor cigarettes, alcohol and pornography.
14. Lying, cheating, stealing, and plagiarism will not be condoned.
15. Inappropriate public displays of affection (kissing, hand holding, embracing) are not permitted.
16. Students are to always represent WVCS in a positive manner. Students and parents acknowledge and understand that students are subject to discipline for conduct occurring off-campus or during non-school hours, including weekends and holidays. WVCS reserves the right to suspend or dismiss a student for misconduct on or off the school campus 24/7, 365 days a year. Please note – the intent of this rule is to address severe situations that would result in a student's attendance at WVCS having a negative effect on the school due to an "outside school hours" incident.
17. WVCS maintains the right to remove any student from its enrollment if the School feels that the parent(s) are not in harmony with the philosophy of the School.

CLASSROOM DISCIPLINARY GUIDELINES

Objectives:

- a. Protect the students right to learn
- b. Protect the teachers right to teach

WVCS School-Wide Classroom Rules:

1. Students will listen and follow directions
2. Students will raise their hand before speaking or leaving their seat
3. Students will keep their hands, feet, and objects to themselves.
4. Students will be respectful to their classmates and teacher.

BEHAVIOR MANAGEMENT

Each teacher establishes their own classroom management plan which is communicated to parents. Each plan outlines consequences and incentives that students may earn for their behavior.

BULLYING

It is the policy of WVCS to maintain a safe learning and work environment free from bullying.

Definition – unprovoked, repeated, hostile behavior toward a specific individual or individuals, often because of unique qualities, characteristics, or behaviors of the individual(s). Including digital or cyber bullying. (As per Association of Christian Schools International)

Examples:

- a. Verbal: name calling, put downs, racist remarks, teasing, threats, spreading rumors, sending inappropriate notes or pictures in any medium (magazine, over a cell phone, WIFI or internet, etc.)
- b. Physical: pushing, hitting, shoving, biting, hair pulling, scratching, spitting, tripping, damaging or stealing the victim's property, locking a person in a room, making mean faces or rude gestures, initiating or forcing inappropriate touching, etc.
- c. Social: ostracism or exclusion, ignoring, being unfriendly, alienating, etc.
- d. Psychological: acts that instill a sense of fear or anxiety, etc.
- e. Miscellaneous: Any act that insults or demeans an individual in such a way as to cause distress, reluctance to attend school, a decline in work standards or problem behaviors.
- f. Cyber/Digital: students for grades 4-8 are required to sign the WVCS social media policy acknowledging that the school holds them accountable for their online citizenship during and beyond the school day.

PROCEDURES

- All parties will be questioned (victim, alleged bully and sufficient bystanders) to establish the facts of the situation and to hold them accountable for their actions/inaction. Generally, all parties will be asked to give a verified account of what has happened with a view to understanding the whole picture.
- All incidences are to be documented and written reports will be kept on the behavior within RenWeb.
- All supervising faculty/staff will be informed about and have access to the information recorded on all incidents so that they may be aware of any issues between students.
- Acknowledgement of the allegation of bullying and assessment of student safety must take place within 1 school day of the report.
- Investigations into bullying allegations must be undertaken in a timely manner and should be carried out in such a way as to minimize the risk of escalation.
- Parent(s) of the victim and the alleged bully will be informed throughout the process and may be invited to be present in discussions. In some cases, this may apply to parents of bystanders also.
- All incidents of bullying will be followed up in writing to parents/caregivers of at least the victim/s and alleged bully.
- Bullying incidents will be followed up and students monitored to ensure the incident is resolved satisfactorily. The school will take serious disciplinary action in cases of retaliation.

RESPONSIBILITIES

Students

- Student should ask the offending student to stop the inappropriate behavior.
- Students being bullied should report it to staff, parents or another adult.
- Students who are aware of bullying should report it to the teacher.
- Students should take appropriate steps to discourage or prevent bullying.
- Students should be willing to resolve bullying situations, employing forgiveness and some changes in behavior.

Parents

- Parents are encouraged to take what their children say seriously and to report bullying concerns to the teacher first.
- Parents need to accept that the whole story may be quite complex and trust the school to resolve bullying matters.
- Parents not satisfied with the action may refer to administrators if the need arises.

Staff

- Non-teaching staff should refer all allegations of bullying to the appropriate teacher and principal. (in that order)
- Teaching staff should establish whether an alleged incident is isolated or an ongoing pattern of behavior. (bullying)
- Teaching staff are to refer to the principal with allegations/incidences of bullying. This will be done in a timely manner.
- Bullying incidents will be followed up and students monitored to ensure the incident is resolved satisfactorily. The school will take serious disciplinary action in cases of retaliation.

Communication of Bullying Policy

- Staff – policy reviewed during teacher in-service.
- Students/Parents - policy taught during a designated chapel or assembly at the beginning of the school year.
- Parents – policy will be communicated via email/REMIND at the start of each semester.

METHOD OF DISCIPLINE K-5

Kindergarten-Grade 5: Discipline will be based on careful evaluation of the circumstances for each case. The teacher will determine the disciplinary action based on the seriousness of the offense, the student's age, frequency of misbehavior, the student's attitude, and parental support. The principal may, at his/her discretion, circumvent the evaluation process due to the gravity of the offense. This may result in an administrative intervention, suspension (in-school/alternative or out of school suspension) or withdrawal.

CAMPUS SECURITY

DRUGS AND ALCOHOL:

WVCS believes the buying, selling, or other transfer of drugs and/or alcohol cannot be tolerated and will result in automatic withdrawal of the offending student or students.

GUNS AND WEAPONS:

WVCS does not allow guns, knives, other weapons such as fire-crackers, or their facsimiles (paintball guns, air pistols or anything similar that could be mistaken for an actual gun) on campus. Violation of this policy will result in an immediate suspension and potential dismissal. In these cases, the School Board will be consulted, with their consultation, the principal will determine the length of suspension or if the student will be withdrawn.

SEARCH AND SEIZURE:

To maintain order and discipline and protect the safety and welfare of students and personnel, school authorities may conduct without student or parent permission a search of student lockers, backpack/lunch bags or other belongings. The school may seize illegal, unauthorized, or contraband materials in the search. Any illegal materials will be turned over to the proper authorities.

WVCS reserves the right to invite the local police or sheriff's department, to visit at any time during the school year to search for drugs.

a. Personal Searches: Students may be asked to empty their pockets, pocketbooks, wallets, lunch/book bags, etc. without the parent's permission or the student's permission. Registration of the child constitutes parental consent to such searches. If the school believes a personal search of the student's person or belongings are required (as per the safety of that student or any other student) and the student refuses, then the student's parents/guardians will be phoned and must come to school to perform the search. If the parents fail to come to the school to perform the search in a reasonable time (one hour) and/or the student refuses to empty his/her pockets or remove from his or her person what is suspected, then the student's privilege to attend WVCS will be revoked.

b. School-Issued Technology: Students understand that a school-issued computer, Chromebook, laptop or iPad/Tablet is subject to inspection at any time without notice. Authorized staff may audit individual Internet user access and have access to all network activity, including what files a user downloaded, what information and graphics were viewed during a network session, what messages were sent, and what sites users visited. Authorized staff may perform random inspections of individual devices. Violations of school policies may result in disciplinary consequences.

COMPLAINTS

In accordance with Matthew 18:15-17, parents who have a complaint with a staff member or program/activity under the supervision of a staff member, should bring the problem in private to the person involved. Parents are encouraged to schedule a conference with the teacher/staff member to discuss any concerns. Teachers have a responsibility to our children from the hours of 7:45 am – 3:10 pm; therefore, all conferences should be scheduled outside these hours. If the problem is not resolved, parents should bring it to the Administration. After these avenues have been thoroughly exhausted, parents can request a meeting with the Board of Directors at their monthly meeting, provided written request is received by the Principal or Chairman of the Board within two (2) weeks of the action by the Administration. For a complaint to be considered, relating to grades or attendance, a letter of appeal must be written to the Administration within one month of the semester in question.

CELL PHONES & TELEPHONES

The following parameters help minimize distractions and reduce the loss of class time:

- Students can use the front office telephones in emergency situations and with school permission.
- Students may not answer or use phones in the classroom.
- Student cell phones are to be turned off and stored in a locker or backpack

Miscellaneous

MESSAGES FOR STUDENTS

If an emergency arises, please call the school office. Unless urgent, messages are delivered the last period of the day.

LOST AND FOUND

Items found on school property will be placed in the Lost & Found. The Lost and Found is located in the breeze way between the main office and the Hart Activities Center. Unclaimed items will be donated quarterly to a charitable organization after the awards ceremony.

LUNCH

Children may bring a sack lunch (please no soda or candy) or may participate in the hot lunch program. Parents may order a hot lunch for their student via Parents Web. Refrigerators are not available to store lunches (plan to include an ice pack when needed). Microwaves are not available for student use. The school does not accept fast food deliveries sent to the school for a student. Parents are strongly discouraged from dropping off lunches after the school day has begun. Students without a lunch will be provided a Lunchable that is billed to the parent's account.

PHOTO RELEASE

Many pictures are taken at WVCS during the year for use on our website and in various promotional materials. Names will not be posted with any pictures or groups that appear on our website. By enrolling your student at WVCS you give the school permission to use pictures of your student. *If you do not wish to have your student's picture used, you must notify the school office in writing at the beginning of the school year.*

PICTURES AND YEARBOOK

School pictures are scheduled for early fall. Individual and class pictures will be used in the school yearbook. Parents are welcome and encouraged to take pictures during school events. Yearbooks will be for sale through online orders. Order dates and pricing will be communicated through the school office.

CELEBRATIONS

BIRTHDAY PARTIES

Each homeroom will have a designated day each month to celebrate the birthdays for the given month. Students may bring a treat for the class on the designated day of their birthday month. Treats must be purchased from a Maricopa County approved kitchen such as a bakery or a grocery store. **We cannot accept homemade items.** Please coordinate with your student's teacher.

CLASS PARTIES, HOLIDAYS & TRADITIONS

During the year, students will have the opportunity to participate in classroom celebrations. Food must be purchased from a Maricopa County approved kitchen such as a bakery or a grocery store. **Unfortunately, we cannot accept homemade items.** WVCS does not observe or celebrate Halloween. Please refrain from sending in treats with Halloween images such as zombies, ghosts & witches. Classroom teachers refrain from decorating with secular themes such as witches, ghosts, etc. WVCS celebrates Christmas and Easter. Teachers refrain from decorating with secular themes such as Rudolph, Santa Claus, Easter bunny etc.

ATTENDANCE

SCHOOL HOURS

The official school day runs from 7:55 a.m. – 3:00 p.m. Students should arrive school between 7:30 am and 7:55 am. At 7:55 am, teachers bring classes to their rooms in order for the learning to start promptly at 8:00.

ATTENDANCE NOTIFICATIONS

Attendance is reported by calling the front office or by email. Parents/guardians report absences prior to 9:00 a.m. on the date of the absence. Students and/or siblings are not permitted to report absences. **Please email the office and your child's homeroom teacher.**

Attendance Notification

Email: attendance@wvchristianschool.org

ATTENDANCE POLICY

Parents of students who miss 10 days or more (unexcused) may be asked to meet with the principal to discuss continued enrollment and academic readiness of their child to enter the following grade. The student may be required to repeat the grade if academic readiness is not evident.

EXCUSED ABSENCES

Illness, doctor appointments, and a death in the family are considered excused absences. Absences can only be excused if the office is notified by phone or email the day of the absence. All other absences are marked as unexcused. The state of Arizona considers missing 10% of the school days excessive. Administration is authorized to excuse additional absences for extended illness, injury, or extenuating circumstances. A quarterly RenWeb notification will be sent out to students who are at risk of excessive absences. Please note that tax credit and scholarship organizations may have their own attendance policies that can affect student funding. Class and homework assignments are obtained through RenWeb for the older grades. Contact your child's teacher for their missed work policy and the amount of time for which makeup work is granted.

UNEXCUSED/PLANNED ABSENCES

If absence for a trip is necessary, school work and assignments may be obtained through RenWeb. Students are required to complete missed work and assignments when they return, with a due date to be determined by the teacher. If a planned absence due to vacation occurs just before the quarter break, work missed during the vacation may not be placed in the grade book. These absences will be marked as unexcused.

TARDIES

School starts at 7:55 am. Students are expected to be in their desks and ready to learn by 8:00 am. If arriving after 8:05 am, a parent or guardian must accompany the student to the office to sign them in for a tardy slip. Tardies will be marked unexcused unless they meet one of the following criteria and the parent has notified the school by email or phone:

- Car Trouble
- Traffic Accidents
- Verified Medical / Dental / Eye / Professional Appointments

Excessive tardies throughout the school year may jeopardize the re-enrollment of the student for the following school year. Parents may be asked to meet with the principal if tardies are found to be excessive. A student accumulating three tardies or a combination of three tardies and three early pick-ups during a quarter (K-4) or semester (5-8) is not eligible for Perfect Attendance.

EARLY PICK-UP

If a child is to be picked up during the day, parents should notify their students teacher or the office prior to, or the morning of early pick up. If someone other than the parent is to pick up a child, parents are to provide the office with the name of the individual picking up the student prior to the releasing of the child. Students who depart school prior to 11:30 am are marked absent for the day. If departure is after 11:30 am the student is marked as Present Exception (P* in Renweb). Students exceeding a combination of three early pick-ups and tardies within a quarter (K-4) or a semester (5-8) are not eligible for perfect attendance.

PROGRAMS, SERVICES & ATHLETICS

EXTENDED CARE

Extended care hours of operation are from 6:30 a.m. to 7:40 a.m. and 3:00 to 5:45 p.m. at a flat, hourly rate of \$4.50. Per state licensing requirements, parents/guardians (16 years or older) must sign students into and out of extended care. Students arriving on campus prior to 7:30 am will be signed into care by a parent/guardian. Students present on campus after 3:10 p.m. will automatically be signed into extended care and charged the appropriate rate. Children will not be released to any person not on the Emergency Information and Immunization Card. *Extended care does not administer any medications.*

ENRICHMENT PROGRAMS

Each year, the school partners with outside organizations to provide enrichment opportunities for students. These enrichment clubs typically charge a fee for participation. While participating in these programs, student expectations are the same as during the school day. Student conduct found lacking during the school day or during enrichment programs may result in loss of privilege to participate in such programs.

SPORTS

WVCS is a member of the White Tank Mountains League. Sports are offered in the fall, winter, and spring according to interest. Academic and behavior expectations are determined by the school administration and head coach of each team.

CAMPUS

VISITORS

To help keep our campus safe all visitors (including parents) must register in the office if they are visiting on campus during school hours. Exceptions to the sign-in procedure are programs and all school-wide events. Parent involvement is welcomed and encouraged for all activities.

VOLUNTEERING @ WVCS

Volunteers are needed and greatly enhance our school offerings! To volunteer, either contact your child's teacher or the school office. The following are required:

- Agree with, support and sign the WVCS Statement of Faith
- Active Supervision Training (online)
- Blood borne Pathogen Training (online)
- Background Check OR Fingerprint Clearance Card (if left unsupervised with students)

CLOSED CAMPUS & SECURITY

Students are not allowed to leave the campus after arriving at school until they leave for home after school. At 8:00 a.m., all gates are locked, the only entrance to the school is through the front lobby. During the school day, all classroom doors are locked for security purposes. Fire and lockdown drills occur routinely to prepare students and staff for potential crises. WVCS works with the Goodyear Police Department to monitor and assess the safety of the campus and identify potential threats. Please contact the front office for the appropriate documentation to allow a middle school student to walk or ride a bike to/from school.

SCHOOL ATTIRE AND APPEARANCE

The objective of the dress code is to establish an environment of learning, self-confidence, discipline and responsibility. The intent is to keep students safe and focused on academics.

WVCS requires students to wear uniform shorts that are ordered through the school's website:

<http://www.ordermyschoolgear.com/west-valley-christian/>

The following table provides an outline of what is and is not permitted as per the Warrior Dress Code

Bottoms	Permitted	Not permitted
	Shorts, pants or skirts (girls only) of a solid color (logos no larger than a credit card) Short/Skirt length – must extend past fingertips when arms are fully extended along the side of the body	Athletic shorts Leggings or Jeggings Joggers/sweats and track pants Jeans/pants with holes or tears Bottoms not of a solid color
Footwear	Permitted	Not permitted
	Tennis/athletic shoes and socks are strongly encouraged (considering safety and hygiene) as students are very active most school days at recess times and on P.E. days.	Flip Flops Open toe sandals Sandals/footwear without a backing Formal footwear (dress shoes/high heels)
Outerwear	Permitted	Not permitted
	Coats, sweaters and hoodies can be worn outside as the weather dictates. Outerwear must be consistent with the spirit of the school's dress code. In the classroom students are to wear WVCS logo uniform shirts. Sweaters worn inside the classroom must be the WVCS zip up hoodies (available online) or sweater/hoodie of a solid blue/navy or gold/yellow color with any logos no larger than a credit card.	In the classroom: oversized sweaters, hoodies, etc. or layers over the top of the school uniform that are not a solid color and/or have branding/logo larger than the size of a credit card. Hats/hoods are not permitted indoors
Special Events		
	Spirit Days for 19/20 will be on Fridays – students are permitted to wear WVCS spirit t-shirts, Warrior Athletic team shirts and Jog A Thon T-shirts from the current school year. Dress code for the bottoms remains the same as other days \$1 Dress Down Days: A \$1 dress down day is designated each month for Warrior students to support the students WVCS sponsors from Swaziland. Students are permitted to not wear their school uniform shirt. Dress code for bottoms remains in effect.	Jog A Thon/Field Days – students are permitted to wear WVCS t-shirts and athletic wear for bottoms. Concert and Formal Dress Days: for concerts and special chapels (Veteran's Day chapel) students are encouraged to dress in their "Sunday Best". This allows for formal footwear, shirt/tie (boys) and dresses for girls. Field Trips – students are to follow the dress code, WVCS shirts must be visible when indoors.

Jewelry & Hair Requirements: Boys – Hair is to be neat and clean. Extreme styles are to be avoided. Logos and designs shaved into the head are not allowed. Earrings and/or gauges are not allowed. Girls – Earrings are allowed but should not be oversized and should promote safety. Oversized jewelry may catch or be inadvertently pulled during recess/P.E., hair is to be neat and clean. Extreme styles are to be avoided. Hair color is to be minimal and/or natural.

Dress Code Violations: students out of dress code will receive a grade level appropriate consequence. Administration will notify parents via email. When possible, the student will be provided with a school uniform from the WVCS used uniform inventory.

PERSONAL BELONGINGS

Electronic devices are not allowed in school except for a specific class project with teacher approval. Toys should not be brought on campus unless the principal or teachers give special permission. Balls are provided by the school for use on the playground. **If students bring balls or other toys from home, the school will not be responsible for loss or damage.** Students are not permitted to use bicycles, skateboards, scooters, or roller blades on campus at any time.

EMERGENCY & MEDICAL

EMERGENCY CONTACT INFORMATION

Please inform the school office of any changes in student information: business, home and cell phone numbers, address, and emergency and medical information. If parents are going to be out of town, please let the office know who is responsible for your child during your absence.

HEALTH REQUIREMENTS/SERVICES

An up-to-date immunization record for each child must be on file in the school office. All students will be required to fulfill the State of Arizona requirements concerning immunizations. Reports of compliance are submitted annually to the appropriate state agencies as required. Students not in compliance with requirements will not be allowed to attend class until all immunizations are completed.

Medications will be administered based on the following criteria:

- Parent/Guardian must complete the Student Consent for Medical Treatment form to authorize dispensing of over-the-counter medications to their child.
- According to the State Department of Health Services, only current prescription medication authorized by your child's physician may be administered. All prescription medication must be in the original containers. Any questions regarding the dispensing of prescriptions should be directed to the Principal.
- School personnel will not administer injections to any child.
- Students are not allowed to carry prescription medication on their person, with the exception of inhalers for asthma and only when written authorization is on file.

Students becoming ill should report directly to the school office via a pass from a teacher. We are not equipped to handle children who are ill. A child who becomes ill or develops a fever will not be allowed to stay in class and must be picked up from the school. The student must be signed out in the school office before leaving campus. A sick child cannot learn effectively and is unable to participate in classes in a meaningful way. *If your child appears to be ill, please do not send him/her to school.* Keeping a sick child home prevents the spread of illness in the school community and gives the child opportunity to rest and recover.

The following guidelines should be considered when making the decision as to whether your child should come to school:

Fever. The child should remain at home with a fever greater than 100°. The child can return to school after he/she has been fever free for 24 hours **without** the use of fever-reducing meds.

Diarrhea/Vomiting. A child with diarrhea and/or vomiting should stay at home and return to school only after being symptom free for 24 hours.

Conjunctivitis (eye infection): Following a diagnosis of conjunctivitis, the child may return to school after the first dose of prescribed medicine.

Rashes. Common infectious diseases with rashes are not contagious in the early stages. A child with a suspicious rash should return to school only after a health care provider has made a diagnosis and authorized the child's return to school.

Colds. Consider keeping your child at home if he/she is experiencing discomfort of cold symptoms, such as nasal congestion and cough. A continuous colored discharge from the nose may be a sign of infection. Consider having the child seen by your health care provider.

Communicable Diseases. The State Health Department requires written permission from a private physician or the Health Department to return to school after having a communicable disease, including, but not limited to, measles, chicken pox, mumps, scarlet fever, hepatitis, and impetigo.

Head Lice: Children with head lice or nits may not attend school and may be readmitted only once treatment has been started and he or she has been examined by authorized school personnel. Suggestions for proper treatment may be obtained in the school office.

MEDICATIONS

Please see Health Requirements/Services section. WVCS will not administer prescription medications after 3:00 pm. The only exceptions are breathing treatments and Epi-pens. _

INSURANCE

All students are required to have medical insurance. If you do not have insurance, you will be required to purchase student insurance through the office. If you do have other insurance, this student accident plan can help fill gaps caused by deductibles and co-pays. Information concerning the various types of coverage is available through the school office.

FIRE DRILLS/LOCK-DOWNS & LOCK-OUTS

The signal that initiates a fire drill is by automatic bells in accordance with State Code. The purpose of fire and lock-down drills is to instill thoroughly in the mind of the student the correct procedure for clearing or locking down buildings so that in case of emergency, it may be done without confusion. Students shall remain quiet and with their group until the teacher has taken roll and the all-clear signal is given. During a lock-out no one may exit or enter the school. Lockouts are initiated by law enforcement when they deem it potentially unsafe for students to be outside due to an incident near the school.

FINANCIAL

TUITION BILLING, PAYMENT & MANAGEMENT

Invoices are sent monthly, with families having the option of being billed over 10 or 12 months. It is imperative that invoices are paid by the due date. When circumstances prevent an on-time payment please contact the WVCS Business Office to communicate the situation and a plan to catch up on a missed payment. Policy Statement: If a family account is audited and has a past due balance, WVCS will implement the past due balance policy.

2. Procedures:

a. Past due accounts of \$2000.00 will be notified by the business office and alerted to their situation.

b. Past due accounts of \$3000.00, will be alerted to their situation and asked to send a 30-day resolution plan to the business office manager.

c. The plan will be sent to the Principal/Administrator within 5 days of the notification for approval. The plan may include the following payment resolutions (tax credit scholarships, credit card payments and income tax return payments).

- d. The board will be notified when a family reaches the \$3000.00 limit.
- e. If a family account exceeds the \$3000.00 limit, they will be required to set up an appointment with the business office manager to discuss their account and options available.
- f. Past due balances in one school year, will not be carried over to the next school year, all accounts must be paid in full before the first day of school in August.

FINANCIAL ASSISTANCE / SCHOLARSHIPS

A limited amount of student financial aid is available. Eligibility is based on the financial need of the family as well as the academic, citizenship, and positive spiritual impact of the student. Parents are also encouraged to participate in the SCRIP program, offering an opportunity to earn tuition credit through their regular purchases at a wide variety of stores and restaurants. Enrollment and order forms are available in the school office. Families may also apply to the Arizona Christian School Tuition Organization (ACSTO) which is available to all who pay Arizona state income tax and the Arizona School Choice Trust (private school tax credit assistance based on financial need). Information on these programs is available in the Administration Office. Additional scholarships, such as Folds of Honor (military), are available and can be accessed via online search engines.

REFUNDS / WITHDRAWALS

Written notice is needed if the parent wishes to withdraw their child from school. This notice is valid only when a withdrawal form is completed in the school office. If the student withdraws, the tuition will be prorated based on the number of days in the school year. **All financial obligations must be paid before transcripts are released.** Students may not return to school for a new year if the account remains delinquent from the preceding year. Registration fees are non-refundable.

PLEDGES & OPENING PRAYER

Students are required to stand and participate respectfully during each of the pledges. Students refusing to cooperate will be subject to an administrative intervention or suspension. Pledges and opening prayer are conducted each Monday (or first school day of a given week) as a student body in the gym. The remainder of the week, pledges and opening prayers are conducted in the classroom.

PLEDGE TO THE AMERICAN FLAG

I pledge allegiance to the flag of the United States of America and to the republic for which it stands. One nation, under God, indivisible with liberty and justice for all.

PLEDGE TO THE BIBLE

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God.

PLEDGE TO THE CHRISTIAN FLAG

I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands. One Savior, crucified, risen, and coming again with life and liberty for all who believe.

MIDDLE SCHOOL PROGRAM (Grades 6-8)



PHILOSOPHY

Grades 6-8 are essential years for students to continue with their spiritual formation and academic progress in a manner that will allow them to be successful through their high school years. During adolescence it becomes common place for students to challenge and question the beliefs and values they have been taught.

The role of the WVCS middle school instructional team is to facilitate achievement of the WVCS Expected Student Outcomes (ESOs) through critical thinking, respectful discussion and challenging experiences that guide students to the absolute moral truth that the Bible provides.

SPECIFIC BEHAVIOR POLICIES & BEHAVIOR MANAGEMENT

MIDDLE SCHOOL HONOR CODE:

The purpose of the Warrior Honor Code is to remind students of their responsibility to build and maintain a strong system of integrity in their academics and behavior. It is the Schools' belief that all students are committed to an environment of honor and are willing to do everything possible to honor God through their academics, extracurricular activities and relationships.

The Honor Code pledge will be signed by each student, grades 6-8, at the start of the school year. The pledge is as follows: *"I will represent God, myself, my family and WVCS with honor by treating my classmates, teachers, staff and volunteers with respect at all times. I will not bully, cheat, lie, plagiarize, steal, vandalize or use profane/vulgar language and gestures. I realize that my violation of this code may result in suspension or dismissal."*

The Honor Code succeeds when students and staff care enough about their peers and school to hold each other accountable.

DEFINITIONS

IN SCHOOL SUSPENSION (ISS): can be designated as a full or half day removal from the regular classroom. The student completes work for the assigned time in a designated area near the office.

ALTERNATIVE TO SUSPENSION (ATS): in some cases, the administration may offer the student's parents an ATS which includes campus service projects outside instructional time and/or a non-school day detention.

ADMINISTRATIVE INTERVENTION (AI): students may be placed on a behavior plan or probation because of a serious offense or repeated minor offenses. The length of probation will be determined by the administration. AI can also result in changes to the student's schedule such as removal from Specials classes, loss of cafeteria or recess privileges.

HONOR CODE VIOLATIONS & CONSEQUENCES

- 1. Bullying:** It is the policy of the WVCS to maintain a safe environment free from bullying. Students are expected to conduct themselves in a Christian manner, demonstrating respect and dignity towards others. *Consequences may result in an ISS, ATS or one to five-day suspensions and a written apology or automatic dismissal.*
- 2. Cheating:** If a student gives or receives any unauthorized assistance on homework, quizzes, tests, papers, or projects, he or she has violated the Honor Code. *Consequences may result in detention, AI, ISS, ATS or a one to five-day suspension plus a zero on the assignment, project, test, quiz, etc.*

3. Lying: a student who provides information known to be untruthful to a member of the faculty or other WVCS authority at any time is in violation of trust. *Consequences may result in detention, AI, ISS, ATS or one to five-day suspension. Reconciliation is required before full privileges are reinstated.*
4. Plagiarism: Plagiarism is the act of using another person's ideas or expressions without acknowledging the source or giving the impression that you have written or thought something that you have borrowed from someone else. At the middle school level WVCS considers this a teachable moment with the intent of helping the student learn proper writing skills, allowing them to avoid plagiarism concerns in high school and college that could carry more severe consequences. APA 6th edition is considered the official reference for proper citations and references. *Consequences: student will be required to re-do the assignment, correcting the plagiarism. 10-20% will be deducted from the overall grade, depending on the degree and intent of the plagiarism.*
5. Profanity/Vulgarity: A student who uses or shares profanity (cursing and swearing) and/or vulgar remarks or gestures, verbally, written, in social media, music, video, etc. will receive an ISS, ATS or a one to five-day suspension. A verbal and/or written apology may be required. Inappropriate use of God's name will result in an ISS, ATS or suspension. Flagrantly abusive profanity and/or vulgarity may result in dismissal.
6. Stealing: The taking of any property or work, whether in a locked or secured location or not is strictly forbidden without the prior permission of the owner. *Consequences may result in an AI, ISS, ATS, or a one to five-day suspension, a written apology, and restitution for the stolen property.*
7. Vandalism: Breaking, defacing, or destroying public or private property.

Consequences:

- a. 1st Offense Minor Infraction, AI/ATS/ISS and restitution for damages
- b. Major Infraction or 2nd Minor offense, suspension or expulsion, restitution for damages

NOTE – WVCS students will sign two copies of Warrior Honor Code at the start of the school year with one copy being on file in the office and one to be kept in their Student Portfolio

SUSPENSIONS/DISMISSALS:

The School reserves the right of suspension or dismissal at any time during the school year at the discretion of the respective principals. Any pupil who persistently neglects work, who fails to meet academic or other standards or qualifications or who exercises poor citizenship, fails to cooperate, or whose parents fail to cooperate, may be asked to withdraw from the school. Suspensions may be given for a period of up to five days. A suspension is an unexcused absence from school. A student that is suspended is automatically placed on disciplinary probation (minimum of 8 weeks for grades 5-8).

Appeal of a dismissal must be made in writing to the WVCS Board Chairman within three days of the dismissal. A student may not attend classes during a request for an appeal. A student who has lost the privilege to attend WVCS may attend school related events at the discretion of the administration. If the administration deems that a student may attend events, a parent must accompany the student.

Dismissals may occur when any of the following take place:

- possession, distribution, solicitation, or use of alcohol or illegal drugs or of any kind, or the misuse of any prescribed drugs of any kind, on or off school property
- repeated violations of discipline that have resulted in suspension, failure of parents to cooperate with WVCS in the discipline of their children,
- assault or battery of staff or students,

- sexual misconduct such as physical conduct and/or contact of a sexual nature, verbal abuse of a sexual nature, sexual innuendoes and gestures, possession of pornography or other serious sexual misconduct,
- computer/internet use for immoral purposes, or other serious moral misconduct,
- possession or use of a weapon of any kind in a threatening or dangerous manner, which is perceived to be capable of inflicting physical harm, or possession, transfer, sale, or discharge of any gun (including a starter pistol, air-pistol, paintball or pellet gun), firearm, or any other explosive device, of any type, whether loaded or unloaded, on or off campus.

STUDENT LOCKERS

Lockers will be provided to students to store their belongings. Lockers are subject to search by the school's administration at any time without notice. Locker privileges may be revoked in cases where having a locker becomes detrimental to a student's success.

SOCIAL MEDIA POLICY

Warrior students are always responsible to represent WVCS with honor when using social media or communicating via email, text message or message boards. WVCS has a social media policy that all students and one parent must sign at the start of each school year.

STUDENT ACHIEVEMENT

Middle School Camp

6th, 7th and 8th grade students attend a three-night camp during the first quarter. The camp is considered part of the curriculum, students are expected to attend. The focus areas of the camp are Spiritual Formation and Team-Building.

Student Portfolios

Students will be provided a binder portfolio that will be used to help students set academic and spiritual formation goals. Portfolios are also used to collect noteworthy artifacts of student work and to guide students as they lead their Student/Parent/Teacher conference

Semester Exams

Near the end of each semester students will write semester exams for their core subjects. For Math and Language Arts this will consist of a traditional written exam. For History, Bible and Science the final evaluation may be a project or a written exam. Study Guides provided will be used to help students prepare for upcoming exams but will not be a graded assignment.

Work Ethic Grades

Students receive a letter grade based on their work ethic in their core class (Math, Bible, Language Arts, History and Science). This grade affects academic awards, fun Friday eligibility and eligibility for Warrior athletics

Late Work/Redo Policy

Students will be prepared in their academic disciplines by demonstrating understanding of concepts learned. Students will pursue timeliness (stewardship of time) and diligence in work habits (stewardship of the mind), as well as perseverance to complete all coursework.

Late Assignments – will be penalized at 25% for the first day late and 5% for each subsequent day to a maximum penalty of 50%. Students with excused prolonged absences are required to conference with their teacher to determine an appropriate alternative due date.

Redo Assignments -in some circumstance's students will be permitted to redo assignments with a grade below 70%. The grade may or may not change but will not be raised higher than 69%.

Academic Awards

Principal's List – recipients must have achieved an A letter grade in all subject areas. Camp attendance is required to qualify for Principals List in the first quarter

Honor Role – recipients must have achieved letter grades no lower than a B in all subject areas, including Work Ethics. Camp attendance is required to qualify for Principals List in the first quarter.

Perfect Attendance - will be awarded for each semester. To qualify students cannot have any unexcused absences and cannot have accumulated 3 tardies, 3 early dismissals or a combination of 3 tardies and early dismissals.

Hall Passes

Middle school students receive four hall passes per quarter that may be used interchangeably. When a student needs to leave the classroom for medical reasons (fever, band-aid, ice, etc.) or as the teacher's assistant the supervising teacher will provide them with a hall pass. Students may earn extra hall passes through classroom incentives.

Fun Fridays

To reward excellence in the areas of academics, citizenship and work ethics Fun Fridays are scheduled throughout the school year. To qualify for Fun Friday students must have an "A" letter grade in Work Ethics and cannot have any missing assignments.

8th Grade Promotion Night

A promotion ceremony is held near the end of each school year for 8th grade students. Included are Valedictorian (top GPA), Salutatorian (2nd place GPA) awards as well as the Barnabas (voted on by students) and Timothy (voted on by faculty) Awards. Beyond the formal ceremony, celebrations are planned by the parents of 8th grade students. 8th grade students will also can participate in special day field trips to celebrate their final year as a WVCS Warrior.